



Application for U.S. Passport

Before you may enter your personal information to get a passport, you must review the Department of State's [Privacy and Computer Fraud and Abuse Acts Notices and Disclaimers](#).

This link opens a new page. Once you have read the notice and disclaimer, close that window and click on the box below to indicate you have read them.

☒ I have read the Privacy and Computer Fraud and Abuse Acts Notices and Disclaimers.

Submit

Cancel

Check the box


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Select "Submit"

[Estimate Your Passport Fees](#)



Fill out your application online

What you'll need:

- Most recent passport book (if applicable)
- Emergency contact information
- A printer
- [Adobe Acrobat Reader](#)

Apply Online

- Apply for a passport for the first time
- Apply for a passport book, card, or both
- Renew an expired passport
- Update or correct passport information
- Replace a damaged or limited validity passport

Submit

Add Visa Pages

- Add blank visa pages to frequently used passports
- Add blank visa pages when traveling to countries that require several blank pages

Report Lost or Stolen

- Report a lost or stolen passport

Check Status

- Check the status of a recently submitted passport application

Select "Submit" under
Apply Online

About You

First Name: *

JOHN

Middle Name:

THOMAS

Last Name: *

DOE

Suffix:

JR

DO NOT use "MR", "MRS",
"MS" or "MISS" in this entry.

Date Of Birth: * ?

12/31/1990

City Of Birth: * ?

SAN FRANCISCO

Country Of Birth: * ?

UNITED STATES

State Of Birth: * ?

CA - CALIFORNIA

Social Security Number: * ?

000-00-0000

Gender: *

☒ Male ☐ Female

If employed, you
must enter your
actual duty title.

Hair Color: *

Brown

Height: *

Feet: 5 Inches: 10

If employed, you
must enter your
actual employer.

Eye Color: *

Brown

Your Occupation: * ?

PARALEGAL SPECIALIST

Otherwise, enter
"Child", "Spouse", etc.

Your Employer: ?

PARALEGAL SPECIALIST

Otherwise, enter "Student",
"Unemployed", etc.

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U.S. DEPARTMENT of STATE

Online Passport Application

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[Need help with this Site?](#)

Contact Information

Where should the passport be mailed?

Street Address/RFD# Or P.O. Box: *

BUILDING 4106, ROOM 229

Apt./Suite:

Street Address 2:

YONGSAN - US ARMY GARRISON

City: *

SEOUL

Country: *

KOREA

State: *

State Not Required

Zip Code: *

140-766

Is This Your Permanent Address? *

☐ Yes ☒ No

OFFICIAL PASSPORT:

If applying through the CLS office on Yongsan, you must enter the CLS commercial address as shown here. If applying elsewhere, check with agency applying through.

TOURIST PASSPORT:

Enter your local mailing address.

DO NOT select the above address as your permanent address.

Is This Your Permanent Address? *

☐ Yes ☒ No

Please Enter your Permanent Address below:

Street Address/RFD#: *

123 MAIN STREET

Apt./Suite:

Street Address 2:

City: *

SAN FRANCISCO

Country: *

UNITED STATES

State: *

CA - CALIFORNIA

Zip Code: *

99999

Your permanent address **CANNOT** be an APO or PO Box address, and **MUST** be a PHYSICAL residential address.

The State Department recommends you list a permanent address in the United States, and if none, then list a permanent address for your closest living relative.

Your Email Address

Email Address: ?

Your Email Address

Email Address: ?

JOHN.T.DOE@YAHOO.COM

Your Phone Number ?

Phone Number
(no dashes):

01182279188111

Type:

Home

Remove

011825057388111

Work

Remove

01182107388111

Cell

Remove

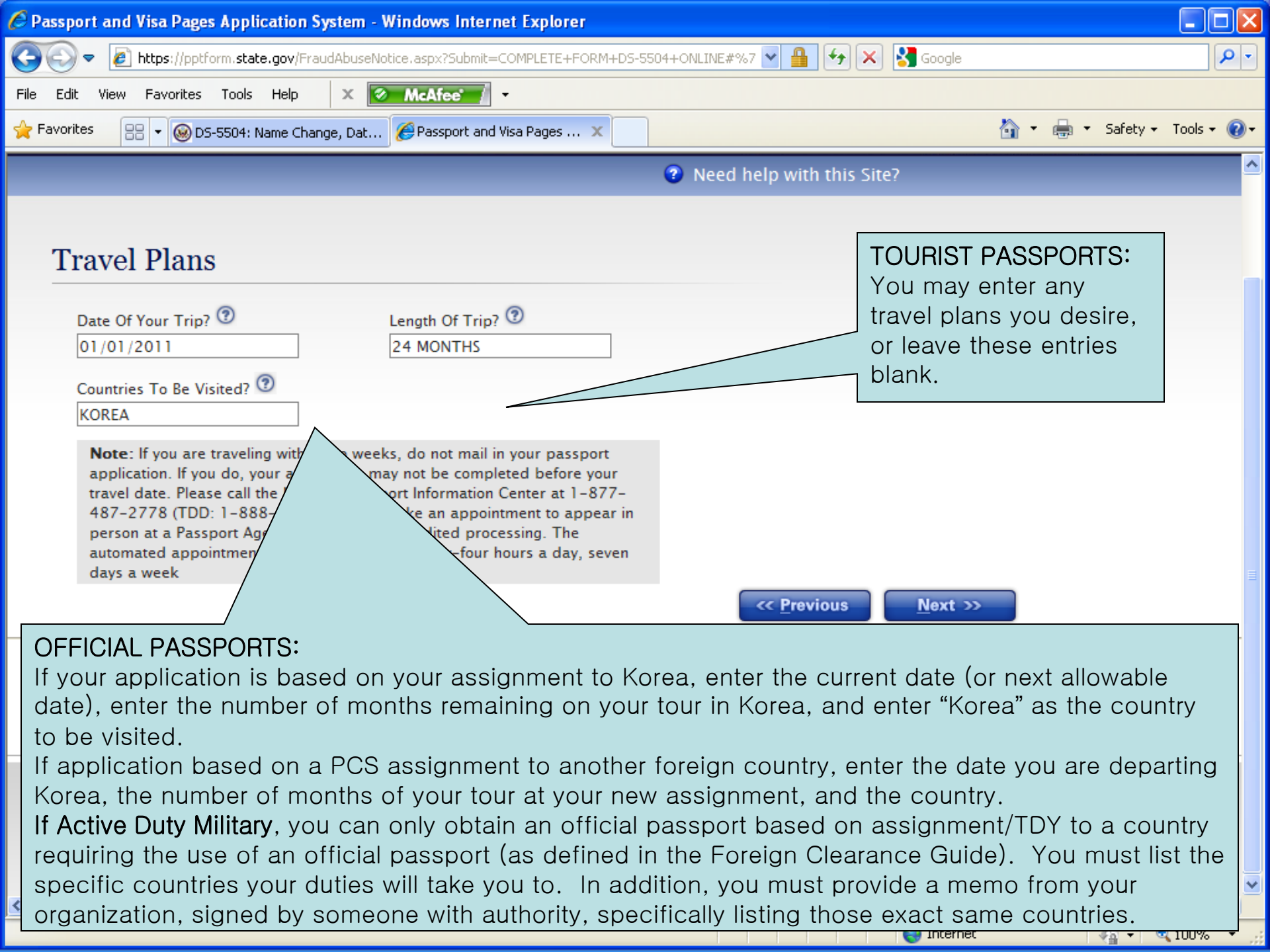
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When entering your e-mail address and phone numbers, it's important to note that the information you enter **MUST** be accurate information, and phone numbers **MUST** be entered in the proper format to reach you when being called from the United States.

If there are problems with your application, or additional information needed, and the State Department is unable to make contact directly with you based on the information provided, your application will be placed on hold while contact is made by regular mail.



Travel Plans

Date Of Your Trip?

01/01/2011

Length Of Trip?

24 MONTHS

Countries To Be Visited?

KOREA

Note: If you are traveling with less than 4 weeks, do not mail in your passport application. If you do, your application may not be completed before your travel date. Please call the Passport Information Center at 1-877-487-2778 (TDD: 1-888-487-2778) to make an appointment to appear in person at a Passport Agency for expedited processing. The automated appointment system is open four hours a day, seven days a week.

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TOURIST PASSPORTS:

You may enter any travel plans you desire, or leave these entries blank.

OFFICIAL PASSPORTS:

If your application is based on your assignment to Korea, enter the current date (or next allowable date), enter the number of months remaining on your tour in Korea, and enter "Korea" as the country to be visited.

If application based on a PCS assignment to another foreign country, enter the date you are departing Korea, the number of months of your tour at your new assignment, and the country.

If Active Duty Military, you can only obtain an official passport based on assignment/TDY to a country requiring the use of an official passport (as defined in the Foreign Clearance Guide). You must list the specific countries your duties will take you to. In addition, you must provide a memo from your organization, signed by someone with authority, specifically listing those exact same countries.

Need help with this Site?

Who should we contact in case of an emergency?

First & Last Name: ?

JOHN DOE SR

Street Address / RFD# Or P.O. Box: ?

123 MAIN STREET

City: ?

SAN FRANCISCO

Zip Code: ?

99999

Relationship: ?

FATHER

Apt/Suite#:

State: ?

CA - CALIFORNIA

Telephone Number (no dashes): ?

9999999999

The State Department recommends you **DO NOT** list someone who is traveling with you.

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Your Most Recent Passport

Have you been issued any of the following? *

- ☒ Passport Book ☐ Passport Card ☐ Both ☐ None

Passport Book

Do you still have the book in your possession? *

- ☒ Yes ☐ No, it was Lost
☐ No, it has been Stolen
☐ No, it was Damaged or Mutilated
☐ Other...

NOTE! By selecting Yes you will be required to submit your book with your application.

The date your most recent passport book was issued:

Your name as listed on your most recent book:

First and Middle Name:

Last Name:

Book number:

If a name was spelled wrong in your last passport, enter it exactly as it appears in the passport.

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? Need help with this Site?

Your Most Recent Passport

Was the data printed correctly in your most recent document? *

- ☒ No, it was printed incorrectly on my passport book
☐ Yes, it was printed correctly

Select "No" and then the appropriate information that was printed incorrectly in your current passport.

Please select the item(s) that are printed incorrectly

- | | |
|---|---|
| <input type="checkbox"/> Last Name | <input type="checkbox"/> First Name |
| <input checked="" type="checkbox"/> Middle Name | <input type="checkbox"/> Place of Birth |
| <input type="checkbox"/> Date of Birth | <input type="checkbox"/> Gender |

Has your name changed since your most recent document was issued? *

- ☐ Yes, it has changed since I got my passport book
☒ No, it has not changed since I was issued a document

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Parent & Spouse Information

Please fill in as much information as you know

Father ☐ Unknown

First Name: *

JOHN

Middle Name:

THOMAS

Last Name: *

DOE SR

Date Of Birth: ?

12/31/1960

Place Of Birth: ?

CALIFORNIA

U.S. Citizen: * ?

☒ Yes ☐ NoMother ☐ Unknown

First Name: *

JANE

Middle Name:

SUSAN

Last Name (Maiden): *

SMITH

Date Of Birth: ?

12/31/1960

Place Of Birth: ?

SAN FRANCISCO

U.S. Citizen: * ?

☒ Yes ☐ No

If a parent is deceased, you must still enter their information as requested. DO NOT enter "Deceased".

OFFICIAL PASSPORTS: Date and Place of Birth is mandatory.

Spouse

Have You Ever Been Married? *

☒ Yes ☐ No

Spouse's Or Former Spouse's Full Name: *

Date Of Birth: *

Place Of Birth: *

U.S. Citizen: *

☐ Yes ☐ No

Are You Widowed? *

☐ Yes ☐ No

Date Of Most Recent Marriage (MM/DD/YYYY): *

If you've been married, complete this section, otherwise select "No".

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? Need help with this Site?

Are you known by other names?

Other Names ?

Other First Name:

Other Last Name:

+ Add Another Name

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Don't forget to enter
"maiden" name, if
applicable.

Need help with this Site?

Passport Application Review

Review your data below and make edits if needed

Name Provided: **JOHN THOMAS DOE JR**

Date Of Birth: **12/31/1990**

Place Of Birth: **SAN FRANCISCO, CA**

Social Security Number: **000-00-0000**

Gender: **Male**

Height: **5FT. 10IN.**

Hair Color: **Brown**

Eye Color: **Brown**

Occupation: **PARALEGAL SPECIALIST**

Employer: **PARALEGAL SPECIALIST**

Edit

Review and edit all fields as necessary.

Mailing Street Address: **BUILDING 4106, ROOM 229**

Apartment Number:

Mailing Street Address 2: **YONGSAN - US ARMY GARRISON**

City: **SEOUL**

Country: **KOR**

State:

Zip Code: **140-766**

In Care Of:

Edit

Permanent Address Same As **No**
 Mailing Address?:
 Permanent Street Address: **123 MAIN STREET**
 Apartment Number:
 Permanent Street Address 2:
 City: **SAN FRANCISCO**
 Country: **USA**
 State: **CA**
 Zip Code: **99999**

Edit

Review and edit all fields as necessary.

Email Address: **JOHN.T.DOE@YAHOO.COM**
 Home Phone: **01182279188111**
 Work Phone: **011825057388111**
 Cell Phone: **01182107388111**

Edit

Date Of Trip: **01/01/2011**
 Length Of Trip: **24 MONTHS**
 Countries To Be Visited: **KOREA**

Edit

Emergency Contact: **JOHN DOE SR**
 Relationship: **FATHER**
 Street Address : **123 MAIN STREET**
 Apartment Number:
 City: **SAN FRANCISCO**
 State: **CA**

Edit

https://pptform.state.gov/FraudAbuseNotice.aspx?Submit=COMPLETE+FORM+DS-5504+ONLINE#%7 Google

File Edit View Favorites Tools Help

★ Favorites DS-5504: Name Change, Dat... Passport and Visa Pages ...

Have Passport Book: **Yes** [Edit](#)

Name On Previous Passport Book: **JOHN THOMPSON DOE** [Edit](#)

Previous Passport Book Number: **999999999**

Book Issuance Date: **01/01/2005**

Book Still In Possession: **Yes**

Have Passport Card: **No** [Edit](#)

Data Printed Incorrectly: **No, it was printed incorrectly on my passport book** [Edit](#)

Name Changed Since Document Issued: **No, it has not changed since I was issued a document**

Name Of Father: **JOHN THOMAS DOE SR** [Edit](#)

Father Date Of Birth: **12/31/1960**

Father Place Of Birth: **CALIFORNIA**

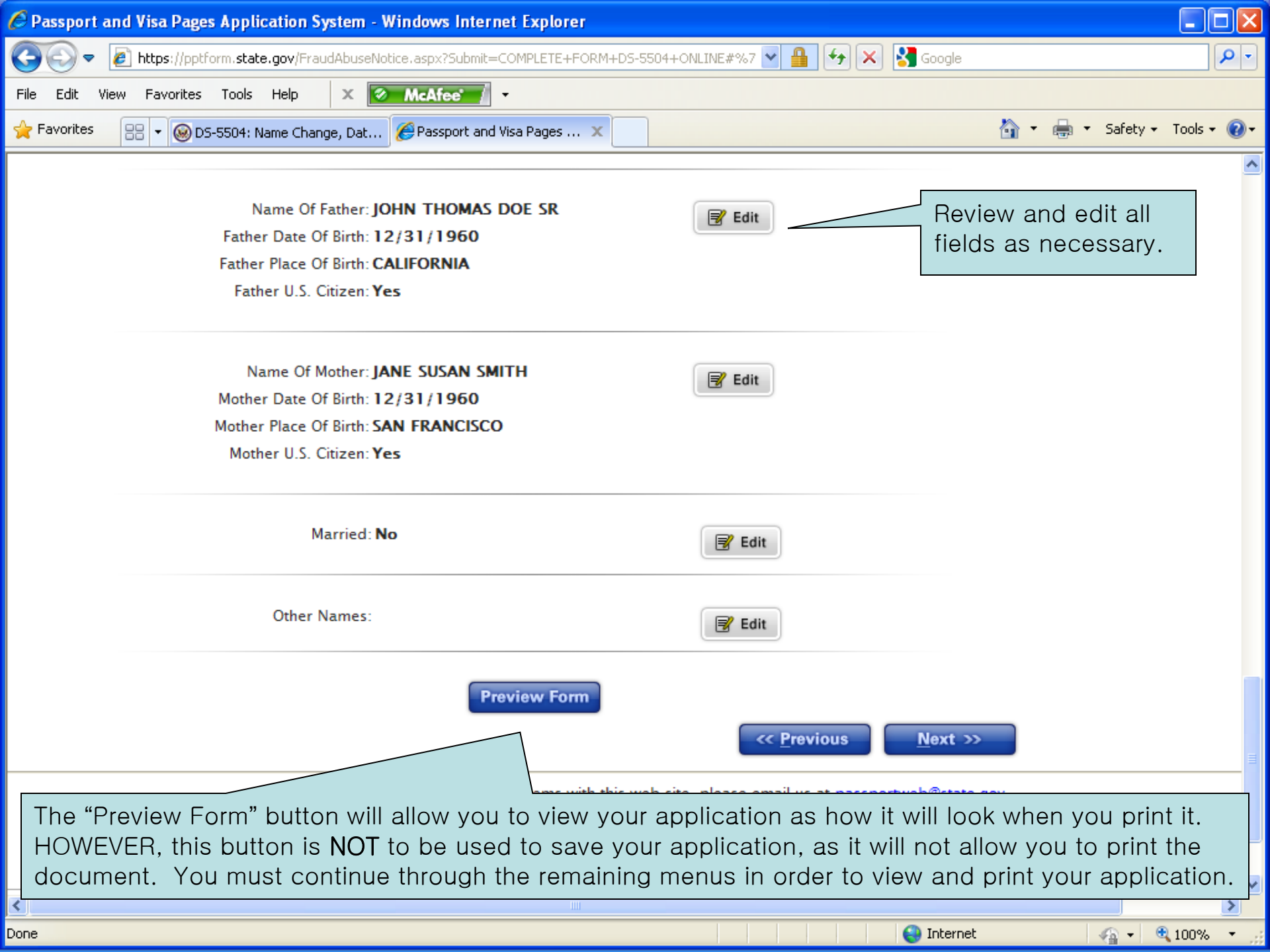
Father U.S. Citizen: **Yes**

Name Of Mother: **JANE SUSAN SMITH** [Edit](#)

Mother Date Of Birth: **12/31/1960**

Review and edit all fields as necessary.

Done Internet 100%



Name Of Father: **JOHN THOMAS DOE SR**

Father Date Of Birth: **12/31/1960**

Father Place Of Birth: **CALIFORNIA**

Father U.S. Citizen: **Yes**

Edit

Review and edit all fields as necessary.

Name Of Mother: **JANE SUSAN SMITH**

Mother Date Of Birth: **12/31/1960**

Mother Place Of Birth: **SAN FRANCISCO**

Mother U.S. Citizen: **Yes**

Edit

Married: **No**

Edit

Other Names:

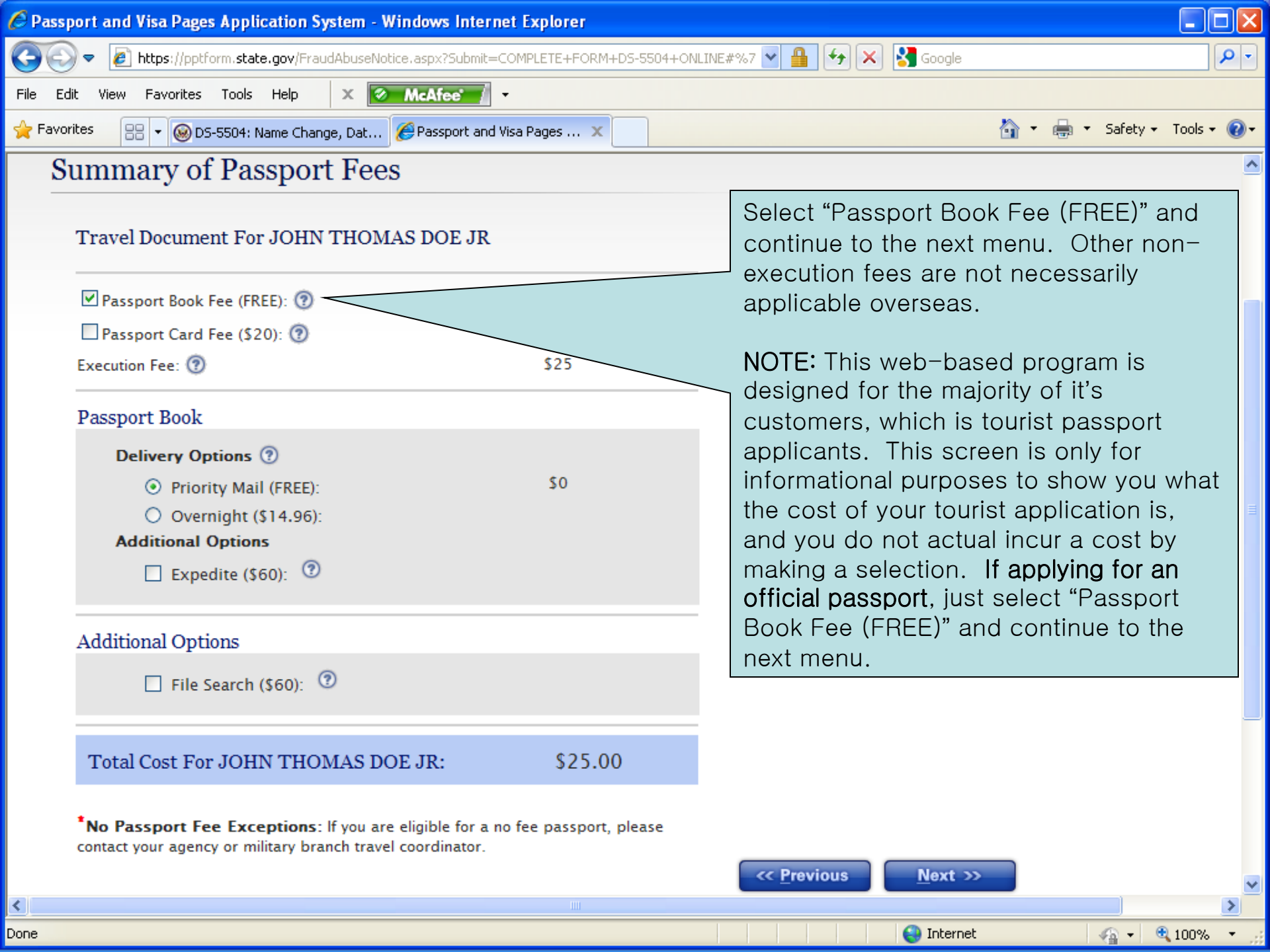
Edit

Preview Form

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The "Preview Form" button will allow you to view your application as how it will look when you print it. HOWEVER, this button is NOT to be used to save your application, as it will not allow you to print the document. You must continue through the remaining menus in order to view and print your application.



Summary of Passport Fees

Travel Document For JOHN THOMAS DOE JR

☒ Passport Book Fee (FREE): ?

☐ Passport Card Fee (\$20): ?

Execution Fee: ?

\$25

Passport Book

Delivery Options ?

☒ Priority Mail (FREE):

\$0

☐ Overnight (\$14.96):

Additional Options

☐ Expedite (\$60): ?

Additional Options

☐ File Search (\$60): ?

Total Cost For JOHN THOMAS DOE JR:

\$25.00

*** No Passport Fee Exceptions:** If you are eligible for a no fee passport, please contact your agency or military branch travel coordinator.

Select "Passport Book Fee (FREE)" and continue to the next menu. Other non-execution fees are not necessarily applicable overseas.

NOTE: This web-based program is designed for the majority of it's customers, which is tourist passport applicants. This screen is only for informational purposes to show you what the cost of your tourist application is, and you do not actual incur a cost by making a selection. **If applying for an official passport,** just select "Passport Book Fee (FREE)" and continue to the next menu.

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? Need help with this Site?

Next Steps

After reading and acknowledging your understanding of the application process, you will be able to generate your Passport Application form(s).

1 Print Your Application(s).

Be sure to SIGN & DATE your DS-5504 Application, Data Correction, and Limited Passport Book Replacement.

+ [Click Here](#) to view Printing Instructions

DO NOT SIGN & DATE YOUR APPLICATION.

If submitting your application through CLS, you must sign and date your application in front of an acceptance agent.

Scroll to the very bottom of this page to save and/or print out your application.

As each application is unique, our website provides detailed guidance as to what documentation is required in support of your application.

2 How to Submit Your Application(s)

Mail your DS-5504 application to the following address:



National Passport Processing Center

NOTE: If you are traveling within 2 weeks, you can make an appointment to apply at a Passport Agency by

See the [Passport Fees](#) for more information.



Most Recent U.S. Passport Book

Click to Box

☒ I have read and acknowledge the steps and information contained above.

1. Create Form

This will generate your passport application(s) form as a pdf file. Review the .pdf file for accuracy and completeness. When finished, print this form.

Create Form

* [Adobe Acrobat](#) is required

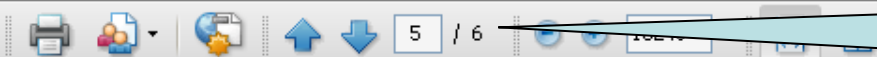
2. Start New Application

This will return you to the beginning of the Wizard so you may complete another form. Note: Please be sure to create your current form before proceeding.

Click on "Create Form". This will produce a PDF (non-editable) application which you can save to your computer and/or print.

For more information on how and where to apply for a passport, See [Get or Renew a Passport](#).

To report technical problems with this web site, please email us at passportweb@state.gov.

**APPLICATION FOR A
NAME CHANGE, DATA CORRECTION, AND LIM**

ESTIMATED BURDEN: 30 MIN

Attention: see WARNING on page two of instructions

Please select the document (or documents) which you

☒ U.S. Passport Book ☐ U.S. Pas

The U.S. passport card may only be used for international travel to the United States, Canada, Mexico, and the Caribbean.

The passport application contains a total of 6 pages. The first 4 pages are instructions. When submitting your application, you only need to print pages 5 and 6.

A correctly completed application will display a bar code in the upper left corner. If done incorrectly, this space will be blank.

1. Name Last

DOE JR

First & Middle

JOHN THOMAS

End. # _____ Exp _____

2. Date of Birth (mm/dd/yyyy)

12 - 31 - 1990

3. Sex

☒ M ☐ F

4. Place of Birth (City & State or City & Country as it is presently known)

SAN FRANCISCO, CA - CALIFORNIA

5. Social Security Number

000 - 00 - 0000

6. Mailing Address: Street/RFD # or P.O. Box

BUILDING 4106, ROOM 229 YONGSAN - US ARMY GARRISON

Apartment or unit #

City

SEOUL

State

Zip Code (Zip + 4 if known)

140-766

In Care Of or Country, if applicable

KOREA

7. Contact Phone Number

011 - 822 - 79188111

☒ Home ☐ Cell
☐ Work

8. Email Address (Optional)

JOHN.T.DOE@YAHOO.COM

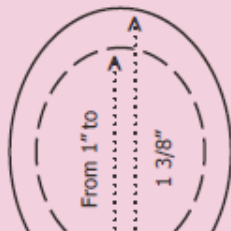
9. Have You Ever Used A Different Name (Maiden, Previous Marriage, Legal Name Change)? If yes, please complete. (Attach additional pages if needed)

1.

2.

STAPLE

2" X 2"



STAPLE

2" X 2"

10. Current Passport Book or Passport Card Information

Your name as listed on your most recent passport book or passport card

JOHN THOMPSON DOE

Most recent passport book or passport card number

Issue date (mm/dd/yyyy)

Name of Applicant (Last, First & Middle)

Date of Birth (mm/dd/yyyy)

DOE JR, JOHN THOMAS

12/31/1990

11. Height

12. Hair Color

13. Eye Color

14. Occupation

15. Employer

5ft. 10in.

Brown

Brown

PARALEGAL SPECIALIST

PARALEGAL SPECIALIST

16. Additional Contact Phone Numbers

011-825-057388111

☐ Home☐ Cell☒ Work☐ _____

011-821-07388111

☐ Home☒ Cell☐ Work☐ _____

17. Permanent Address: Street/RFD # (No P.O. Box)

Apartment or unit #

123 MAIN STREET

City

State

Zip Code

SAN FRANCISCO

CA

99999

18. Emergency Contact - Provide the information of a person not traveling with you to be contacted in the event of an emergency.

Name

Address: Street/RFD # or P.O. Box

Apartment or unit #

JOHN DOE SR

123 MAIN STREET

City

State

Zip Code

Phone Number

Relationship

SAN FRANCISCO

CA

99999

999-999-9999

FATHER

19. Travel Plans

Date of Trip (mm/dd/yyyy)

Length of Trip

Countries to be visited

01/01/2011

24 MONTHS

KOREA

Please complete the following questions regarding your current passport book and / or passport card

Since your passport book or passport card was issued has your name changed by marriage or court order?

☐ Yes ☒ No

If yes, please complete this

Current Name Last

First

Middle